

(1 Data Item)

Form Approved
OMB No. 0704-0188

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A. CONTRACT LINE ITEM NO. CLIN xxxx (Transition)		B. EXHIBIT A	C. CATEGORY: TDP _____ TM _____ OTHER _____ X				
D. SYSTEM/ITEM Metrology Services		E. CONTRACT/PR NO.		F. CONTRACTOR			
1. DATA ITEM NO. A030	2. TITLE OF DATA ITEM Conference Minutes		3. SUBTITLE				
4. AUTHORITY (Data Acquisition Document No.) DI-ADMN-81250A		5. CONTRACT REFERENCE See TechEx 4 Table-1		6. REQUIRING OFFICE MLL			
7. DD 250 REQ LT	9. DIST STATEMENT REQUIRED	10. FREQUENCY AS REQ	12. DATE OF FIRST SUBMISSION SEE BLOCK 16	14. DISTRIBUTION a. ADDRESSEE MLL	b. COPIES		
8. APP CODE A		11. AS OF DATE SEE BLOCK 16	13. DATE OF SUBSEQUENT SUBMISSION SEE BLOCK 16		Draft	Final Reg Repro	
16. REMARKS BLKS 10-14: The contractor shall submit draft minutes from all readiness reviews, technical interchange meeting and demonstrations within 3 working days after each afore mentioned event. Allow 3 days for government approval. Final required 3 days after approval. Electronic submission will be acceptable.					1	1	
G. PREPARED BY		H. DATE	I. APPROVED BY		J. DATE		

17. PRICE GROUP
18. ESTIMATED TOTAL PRICE